

Eugene School District 4J  
Authorization for Medication Administration by School Personnel  
SCHOOL BOARD POLICY available on line: <http://policy.osba.org/eugene> and search for "medication"

Students Name \_\_\_\_\_ Birthdate \_\_\_\_\_

School Name \_\_\_\_\_ Grade \_\_\_\_\_

**I am giving school personnel permission to administer medications to my child per the following:**

**Parent to complete separate form for each medication:**

Medication: \_\_\_\_\_

*Medicina*

Dose (how much): \_\_\_\_\_

*Dosis*

Non Prescription

Prescription Rx number \_\_\_\_\_

Ex Date: \_\_\_\_\_

Please allow my child to self-administer this medication (refer to district policy on self-medication\*).

Frequency (how often): \_\_\_\_\_

*Frecuencia*

Route: (circle one)

**By: Mouth Ear Eye Nose Skin**

*Boca oido ojo nariz piel*

Time: \_\_\_\_\_

*Hora*

Duration: Start date \_\_\_\_\_ end date \_\_\_\_\_

*Fechas para empezar y terminar*

Reason for Medication: \_\_\_\_\_

*La razon para la medicina*

Special Instructions: \_\_\_\_\_

*I understand I am responsible to provide this medication in the **pharmacy container** or **manufactured packaging** and maintain the supply as needed. I understand I am responsible to notify the school in writing of any changes. Parents are required to **pick up all unused medication** by the last day of school. All medication left at the school will be discarded.*

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

(This authorization applies only to medication listed above and for the duration of treatment or school year). This also authorizes an exchange of information, as necessary, between the school nurse, appropriate school personnel, and/or my child's health provider. Health care provider's name is: \_\_\_\_\_

**ADMINISTRATOR APPROVAL\***  
**(for K-8<sup>th</sup> grade self administration of medication)**

Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PHYSICIAN DIRECTION**

(required on pharmacy label OR in writing for all prescription medications, also required for any aspirin containing products)

I have prescribed the above medication for the student whose name appears at the top of this form. Instructions in the box are accurate. \_\_\_\_\_  
Special instructions including adverse reactions and action required: \_\_\_\_\_

\_\_\_\_\_  
(Physician's Signature)

\_\_\_\_\_  
(Phone number)

\_\_\_\_\_  
(Effective Date)



